



Multistate Tax Commission Memorandum

To: Interested Public Agencies and Organizations
From: Dan R. Bucks, Executive Director
Date: March 27, 1998
Subject: National Nexus Program Director Position

The Multistate Tax Commission is recruiting for a person to serve as Director of the National Nexus Program. This position is an outstanding opportunity for an attorney to serve states and taxpayers in resolving cases concerning the obligations of multistate companies to comply with state tax laws.

The formal announcement for this position is enclosed. We would ask for your help in circulating or posting this position announcement in your agency or organization.

Thank you for your assistance.

POSITION ANNOUNCEMENT

DIRECTOR OF THE NATIONAL NEXUS PROGRAM

The Multistate Tax Commission, working in conjunction with 35 Program states, announces a position opening for an attorney as Director of the National Nexus Program — an excellent opportunity for achievement in public service. This is a unique opportunity to work on state and local tax issues on a national basis. The objective of the Program is to increase compliance by multistate businesses with state tax laws. The Program's principal activities include:

- Facilitating voluntary disclosure agreements with companies on a multistate basis.
- Maintaining a central registration service to assist taxpayers with compliance.
- Discovering non-complying companies through various means, including a computerized database of information.
- Litigating a limited number of important issues concerning nexus and the right of states to audit for tax compliance.
- Educating member states on nexus standards.
- Educating multistate businesses on tax laws and compliance requirements.

General Duties

The Director of the National Nexus Program is responsible for:

- Management of the National Nexus Program and its various components.
- Supervision of a program staff currently consisting of five persons, including an attorney.
- Negotiating and coordinating various settlement agreements between companies and the Program states.
- Providing educational and other assistance to states and to representatives of multistate businesses on issues relating to state tax jurisdiction and compliance.

- Conducting such litigation that is required to protect and advance the goals of the Program and its member states.
- Working cooperatively with other Commission programs, especially the Joint Audit Program, Uniformity, research and federal relations activities.
- Performing such other activities as required to ensure the success of the Program.

The National Nexus Program Director reports to the Executive Director of the Commission. The Director works in conjunction with the Commission's Nexus Committee, which is comprised of representatives of the participating states. The Nexus Program activities significantly interact with other commission programs, and close cooperation with the other programs is essential. In addition, legal issues arising from the Nexus Program are subject to the review and approval of the Commission's General Counsel.

Requirements:

To be considered, applicants must possess or have attained the following:

- L.L.B. or J.D. from an accredited law school.
- Membership in a state or D.C. Bar.
- Five years of professional legal experience.
- Three years of managerial experience including supervision of employees.
- Thorough knowledge of constitutional limitations on state taxation.
- Working knowledge of state taxation and state tax enforcement and auditing procedures.
- Working knowledge of the structure and operation of multistate businesses.
- General knowledge of computer databases.
- Ability to create and manage documents on computers.
- Availability for extensive travel.

In addition, applicants are preferred who possess or have attained the following:

- Advanced knowledge, skills, experience or achievements in any of the required elements listed above.
- Experience and skill in complex negotiations including success in achieving agreement among parties with conflicting interests.
- Experience and skill in public relations, writing and public speaking.
- Experience and skill in litigating complex cases.
- Experience and skill in developing, with the participation of diverse constituencies, governmental policies, laws, or regulations.
- Education in economics or business finance or operations.
- Experience or participation in the design and development of automated systems.

Employment Details

This position will be located in the District of Columbia headquarters office of the Multistate Tax Commission, 444 North Capitol Street, N.W., Suite 425, Washington, D.C. 20001. The entry salary for the position is \$65,675, with a potential salary increase of up to 5% at the successful completion of a six-month probationary period. The Commission provides an excellent package of insurance, retirement and other benefits to its employees.

Application Process

Send your application materials for receipt no later than April 24, 1998:

1. a resume
2. a list of three references
3. a short statement indicating the reasons for your interest in the position. Identify the areas in which you meet or exceed the requirements of the position, and note any experience, talents and perspectives that you believe will enable you to succeed in this position.

Address letters to: Bill Six, Administrative Officer, Multistate Tax Commission
444 North Capitol Street NW, Suite 425, Washington, DC 20001

Electronic Applications to mtc@mtc.gov **MUST** be submitted in MS Word, WordPerfect, or ASCII text format. Please note that electronic mail applications will **NOT** be considered received until the applicant receives an electronic acknowledgement from the Commission that the application was properly received in readable form.